



Mt. San Antonio College Planning for Institutional Effectiveness (PIE)

PIE Summary 2007-08

Division/Unit:		Team/VP:			
Dean/Director:		Ext:		Email:	

1. College Goals

Identify goals, activities, or accomplishments reported by departments in your division that will help the College show progress in moving toward its stated goals. List them under the relevant College goal below, and identify the department involved. Whenever possible, report information generated under "Use of Results" column in outcomes assessment as an indicator of progress. (Note: You are not limited to the space provided.)

Goal 1: The College will secure funding that supports exemplary programs and services.

Goal 2: The College will prepare students for success through the development of exemplary programs.

Goal 3: The College will improve career/vocational training opportunities to help students maintain professional currency and achieve individual goals.

Goal 4: The College will improve the quality of its partnerships with business and industry, the community, and other educational institutions.

Goal 5: The College will utilize and support appropriate technology to enhance educational programs and services.

Goal 6: The College will provide opportunities for increased diversity and equity for all across campus.

Goal 7: The College will increase access for students by strengthening recruitment and opportunities for full participation in College programs and services.

Goal 8: The College will encourage and support participation in professional development to strengthen programs and services.

Goal 9: The College will provide facilities and infrastructure that support exemplary programs and consider the health and safety of the campus community.

Goal 10: The College will ensure that basic skills development is a major focus and an adequately funded activity.

Summative evaluation/analysis of Division/Team progress on College Goals:

Upon examination of department/unit reporting of goals and results, identify themes emerging at the Division/Team level with respect to the college goals.

2. Non-college Goals

Review department/unit goals in your division that are not aligned with College goals and identify unifying themes in your division that may be present in this dimension of unit planning. Summarize the goals and results within each theme.

(Expand and repeat as needed)

Theme #1:

Summary of related department/unit goals and results:

Theme #2:

Summary of related department/unit goals and results:

3. Common Conditions

Please identify common internal and external conditions that are currently affecting department/unit planning across most or all areas of your division/team. If appropriate, explain how these conditions have influenced local and/or team planning.

4. Division/Team Goals

Based on department/unit goals and activities reflected under #1 and #2 above, construct Division/Team goals to reflect planning and activities that are reported by the units. Goals created by Divisions will be used to create Team-level goals (created in the VP Summary), and will provide an additional framework for unit alignment in the next year of the planning and evaluation cycle. **The team goals will also be tied to resource allocation requests for next year's cycle.**

5. Resources Requested

All financial resources that support the achievement of PIE goals should be requested on appropriate request forms used for the regular budget development process or other categorical funds available during the academic year. Please describe funding process through which resources will be requested. Other resources needed must be sought through established request channels.

(expand as necessary)

BUDGET:

Team Goal	Department Goal	Request/Amount/Funding Source

RESEARCH SUPPORT

Team Goal	Department Goal	Briefly describe request

TRAINING/STAFF DEVELOPMENT NEEDS

Team Goal	Department Goal	Briefly describe request

MARKETING NEEDS

Team Goal	Department Goal	Briefly describe request

STAFFING NEEDS – include faculty, classified, managers; indicate number of each needed and % of time

Team Goal	Department Goal	Briefly describe request

FACILITIES/SPACE NEEDS

Team Goal	Department Goal	Briefly describe request

EQUIPMENT NEEDS

Team Goal	Department Goal	Briefly describe request

OTHER

Team Goal	Department Goal	Briefly describe request

5. Feedback on PIE Process

The Institutional Effectiveness Team is interested in assessing the PIE forms and process that have been established as planning guides for the college. Please comment on the following components:

1. Clarity of forms and process

2. Usefulness of ICCIS reports and data attached to the forms

3. Timeline established

4. Training and SLOs/AUOs support

5. e-PIE

6. Other

6. Signature

Dean / Director _____ Print name: _____ Date: _____

Division Reports due to appropriate Vice President by **May 23, 2008**

VP Reports are due to IEC by **June 13, 2008**

(send electronically to dboroch@mtsac.edu)

Note to Deans and Directors: Please copy your completed Summary form to all faculty/staff in your Division/Unit.

For questions or assistance, please call Debbie Boroch, x5703 or Barbara McNeice-Stallard, x4109

For assistance with e-PIE reports, please call Kate Scott, x5562